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**Date:** June 11, 2015 at 4:43:50 PM EDT

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**Subject: RE: Town of Palm Beach Annual Report RAI**

Gentlemen,

Thank you for meeting with me this afternoon. Below are the items that will be noted in the audit report that will be finalized soon. Please implement these items for your next annual report. Call if you have any questions or concerns.

Part III.A.3

- **Provide street sweeping nutrient loading removal calculations within 7 days.**

Part III.A.7.c

- In the future, provide and report proactive inspector refresher training.

Part III.A.9.c

- In the future, provide and report refresher training for site plan reviewers and site inspectors; and initial training for permittee (including Town-contracted) site operators.

Thank you,

**Michelle Bull**

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<http://www.dep.state.fl.us/water/stormwater/npdes/>